



UNIVERSITY OF DUNDEE
Centre for Applied Language Studies

TMLA Programme - Additional Application Form

Applicants should complete this form in addition to the main University of Dundee form entitled "Application for Postgraduate Study and Research", in order to provide further details pertinent to a decision on suitability for the TMLA programme. Both forms should be returned, along with supporting documentation, to:

The TMLA Secretary, CALS, Caird House,
 University of Dundee, Dundee DD1 4HN, Scotland, UK.

1. Please list your language teaching experience in chronological order. This teaching should be with adults (over 17 years of age) in a group situation, and may be in Higher, Further, Adult or Community Education, or other similar areas. If in doubt, include details. You may attach a separate sheet if necessary.

From - until (dd/mm/yy)	Hours per week	Name & address of Institution; Name of your Manager	Level of class (e.g. 1 st year undergraduate)	Language(s) taught

2. Please list your language teaching qualifications (if you have not already done so on the main University of Dundee "Application for Postgraduate Study and Research" form).

3. Which language(s) are you currently teaching/do you wish to teach?

4. Please list all of your languages, beginning with the one(s) in which you consider yourself to be a native speaker. In all non-native languages, please indicate the level achieved, and attach any certificates or other evidence. You may continue this list on a separate sheet if necessary.

Language	Level (ie. Highers, A-level, etc.)
(Native language)	Level: Evidence attached? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Level: Evidence attached? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Level: Evidence attached? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Level: Evidence attached? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Level: Evidence attached? <input type="checkbox"/> Yes <input type="checkbox"/> No

5. Please give contact details of one professional referee who can comment on your teaching. (This may be - but does not have to be - the same person who has written one of your references, as per the main University of Dundee "Application for Postgraduate Study and Research" form.)

Title	<input type="checkbox"/> Prof. <input type="checkbox"/> Dr. <input type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Mrs. <input type="checkbox"/> Miss <input type="checkbox"/> Other: _____	
Name	First Name (or Initial):	Surname:
Position		
Department		
Institution		
Address		
Telephone	Dialling code:	Number:
Fax	Dialling code:	Number:
Email		

6. **If applying for Certificate Level entry only:** Please give the details of the institution where you will be doing most of your teaching in the coming academic year. This will normally be the institution where you intend to conduct your observed (video-taped) lesson.

Please ensure that you also have the "TMLA Programme - Certification of Employment" form filled out by your manager or a senior representative of the institution, and return it together with this form. However, if you are either not teaching at the moment or you are unsure where you will be teaching at the time of TMLA programme, keep the Certification of Employment form until you are certain where you will be teaching and include a letter instead, stating that you are looking for suitable employment (hourly paid will suffice) and that you will inform us as soon as possible.

Institution		
Address		
Telephone	Dialling code:	Number:
Fax	Dialling code:	Number:
Email		

Is the "TMLA Programme - Certification of Employment" form signed and attached? <input type="checkbox"/> Yes <input type="checkbox"/> No
--

Statement 2: Non-Target Language	
Name of language in the language:	Name of language in English:
Is this your native language? <input type="checkbox"/> Yes <input type="checkbox"/> No	
